



Lumbini Province Government
Ministry of Chief Minister and Council of Ministers (OCMCM)
Provincial and Local Governance Support Programme (PLGSP)
Provincial Center for Good Governance (PCGG)
Nepalgunj, Banke

APPLICATION FORM FOR THE ROSTER OF EXPERTS/RESOURCE PERSON

Background

Provincial Center of Good Governance (PCGG) aims to be a *Center of Excellence* for the competent provincial government and well-experienced Local Levels; and conducts quality training, on-site coaching, mentoring, and action research.

The Center mobilizes competent professionals to achieve its objectives; and invites applications for the roster from qualified experts (individuals). The individuals who meet the qualifications and experiences and are interested to work with the PCGG are requested to fill up the form below and submit it to the PCGG through the email: pccggbanke@gmail.com. Incomplete forms will not be accepted.

(1) Personal Information:

Photo

Family name:

First name(s):

Middle Name:

Nationality:

Date of birth (year):

Sex

Present Status: Freelancer

Employed

If employed, employed by:

Department:

Position/title:

Contact information

Office

Residence

Street/Ward:

Street/Ward:

City :

City :

Country:

Country:

Tel:

Tel:

Fax:

Mob:

E-mail:

E-mail:

PAN no:

(2) Academic Qualification

Degree	Subject	University/School	Year of Completion	Specialization

(3) Field of Expertise

Select the areas of expertise that best fit to your experience and expertise **(select maximum 10 areas)**.

.No.	Areas of Expertise	Please tick <input checked="" type="checkbox"/>
1	Periodic Plan of Local Government	
2	Revenue Improvement Action Plan of Local Government	
3	Capacity Development Plan of Local Government	
4	Institutional Capacity Self-Assessment (LISA)	
5	Fiduciary Risk Assessment of LGs	
6	Mid-term Expenditure Framework (MTEF)	
7	Internal Control Mechanism	
8	Vertical cooperation between province ministries and Local governments	

9	GESI Audit	
10	Gender Equality and Social Inclusion (GESI)	
11	Gender Responsive budgeting (GRB)	
12	In-Service training to Province and LG's staff	
13	Service Entry Training to Province and LG's staff	
14	Capacity enhancement training modules	
15	Result based planning, budgeting, monitoring and evaluation	
16	Facilitation/training skills	
17	Public procurement, e-bidding, urban development, climate resilience, infrastructure design, supervision, national building codes and building by-laws for engineers/sub engineers	
18	Internal Auditors training	

(4) Experience

Please state briefly your experience in relation to the section (3) above.

S. No.	Organization	Position	Start Date	End Date	Major Roles

(5) Skills

Please complete the appropriate sections below in accordance with your mastery of skill and proficiency.

a. Training Design and Curriculum Development

Professional	Moderate	Basic	None

b. Training/Workshop Facilitation

Professional	Moderate	Basic	None

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c. Post-Training Support, On-Site Coaching, Follow-Up

Professional	Moderate	Basic	None

d. Research and Analysis

Professional	Moderate	Basic	None

e. Planning and Strategy Formulation

Professional	Moderate	Basic	None

f. Providing Consultancy Services

Professional	Moderate	Basic	None

(6) **Delivered Relevant Training/Workshop/Assignments (Assignment Name, Number of Events, Organization, Level of Participants)**

S.N.	Training/Assignment Name	Number of Event/LGS	Level of Participants	Organization
1				
2				
3				
4				
5				
6				
7				
8				

(7) **List of Relevant Publications (Title, Year of Publication, Publisher)**

S.N.	Title	Year of Publication	Publisher

(8) Participation in Training Courses (Major and Strategic Only/relevant ToT)

(9) Language Proficiency

Tick (v) each language that you know and put appropriate numbers for Read, Write, Speak and Understand according to your proficiency: **1 - Fluently; 2 - Well; 3 - With difficulty; 4 - Not at all**

Language	Read	Write	Speak	Understand
<input type="checkbox"/> Nepali				
<input type="checkbox"/> English				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

10. Other Relevant Information (if any)

11. Declaration

I AGREE to the consent to the collection, usage, and disclosure of personal information for the purpose mentioned above.

Signature

Date

Please submit at: pcggbanke@gmail.com

Contact No.: **081- 527975**